



Meeting of the Governing Board of
Atlantic Montessori Charter School, Inc

Atlantic Montessori Charter School – 5029

Atlantic Montessori Charter School West Campus K-5 – 5164

Board Meeting:
June 21, 2017
7:00pm

Minutes:

Approval of minutes from last Board Meeting

Vote:

Approve for 5029 and 5164 the following documents for the 2017-2018 school year:

- School Uniform Policy
- FCPCS Evaluation Tool
- Employee Handbook
- Family Handbook
- Parent Contract
- Emergency Procedures
- Teacher Pay Scale
- Budget
- Debit to Attorney
- New Bank
- New Bank Card for Administrator
- Audit-King and Walker
- Terminate Parent Contract with those not completing 30 hours
- ACH Contract
- Sublease agreement
- Canvas

Renewal:

- Separation of Staff members
- New Hires
- Positions for next school year
- Review Performance
- Enrollment
- Governing Board Training
- Website updates
- Engrade

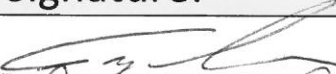
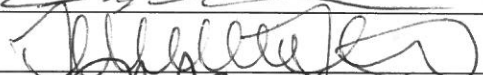

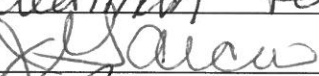
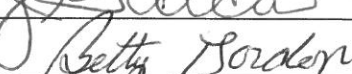
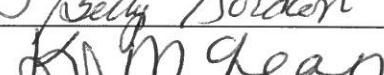
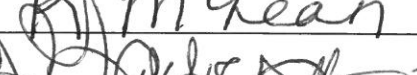


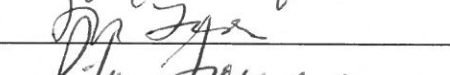
Approved 6/21/17
[Signature]



Governing Board Meeting

June 21, 2017

7:00pm

Print Name:	Signature:
Tyroniz Arucas	
Michelle Mann	
Marilyn Perera	
Alannah Ference	alannah Ference 32
Juana Garcia	
Betty Gordon	
Kisha Mclean	
Jessie Boyd	
Mari Canetti	
Mara Ledz	
Pilar Forman	

Meeting of the Governing Board of
Atlantic Montessori Charter School, Inc

Atlantic Montessori Charter School – 5029

Atlantic Montessori Charter School West Campus K-5 – 5164

Board Meeting:
June 21, 2017
7:00pm

Meeting began at 7:00pm

Minutes:

Approval of minutes from last Board Meeting

Vote:

Approve for 5029 and 5164 the following documents for the 2017-2018 school year:

- School Uniform Policy Mrs. Garcia explained the uniform policy and it was approved at 7:06pm
- FCPCS Evaluation Tool FCPCS Evaluation tool was explained to the Board and staff present by Mrs. Garcia. There were no questions from those present.
- Employee Handbook Add to West Staff Handbook the copy limitations of the copy machine provided in the classroom. Remove under the Grading section, Engrade will be accessible to parents/guardian.
- Family Handbook New editions were added: Emergency Procedures, Student allergies, lunch payments, see-through handbooks. Corrections needed to Board members name and previous employee name need to be omitted.
- Canvas Ms. Canetti provided everyone with information on the Canvas program
- Parent Contract Updated
- Emergency Procedures Updated
- Teacher Pay Scale Remains the same
- Budget Mrs. Garcia and Ms. Canetti went through the budget and provided explanations
- Debit to Attorney Mrs. Garcia explained that the Moses Family is requesting reimbursement for payment on attorney fees for Mr. Moskowitz. Board decided to table this item until further documentation requested to the Moses Family is presented.
- New Bank Mrs. Garcia explained that the charter school is requesting a new bank account to be opened closer to the school, as the current bank account for Pines is in Miami Gardens and it is inconvenient to go to.
- New Bank Card for Administrator Board approved to only have Mrs. Garcia and Ms. Canetti to have bank cards.
- Audit-King and Walker Explanation was given by Mrs. Garcia

- Terminate Parent Contract with those not completing 30 hours Board was given by Ms. Perera and Ms. Capote the names of the students that have not completed their hours. The

Board agreed to terminate these students however the parents will be given another opportunity to complete the hours missing, they have until June 30th. The letters will be mailed with request for signature from the receiver.

- **ACH Contract** Mrs. Garcia explained the contract and it was approved
- **Sublease agreement** Our sublease to Atlantic Montessori Academy would like to lower their rent from currently \$15,000.00 to \$12,500.00, this will be effective as of July 2017 payment, with the clause that the Academy's outstanding debt (past due balances are diminished).

Ms. Betty motioned to **approve** all items EXCEPT the Debt to the Attorney. Ms. Pilar Forman second the motion.

Renewal:

- **Separation of Staff members** Mrs. Garcia presented to the Board that Ms. Odalys and Ms. Mejia resigned. Ms. Odalys moved to Orlando and Ms. Mejia completed her Doctorate Degree and will be pursuing other job opportunities.
- Updates provided by Mrs. Garcia:
- **New Hires**
 - **Positions for next school year**
 - **Review Performance**
 - **Enrollment**
 - **Governing Board Training**
 - **Website updates**
 - **Canvas** Ms. Canetti provided everyone with information on the Canvas program
 - **Engrade**

Ms. Betty motioned to **approve** the renewal of Canvas, Engrade, and I-Station (which will be no longer offered through the grant). Mr. Tyrone second the motion.
All members voted for the approval.

Meeting was adjourned at 8:24pm